

# EXTERNAL REPEAT EXAMINATION / CONTINUOUS ASSESSMENT REGISTRATION FORM



**External repeat students are repeating examinations and/or continuous assessments but NOT attending classes**

Repeat students are advised to apply to repeat externally at the next available sitting / CA submission date.

## **Instructions**

- Completed forms must be scanned & submitted by email it to [examinations@it-tallaght.ie](mailto:examinations@it-tallaght.ie) as soon as possible but no later than **5pm on 31<sup>st</sup> October annually.**
- Clearly list the module(s) you intend repeating (*as on your Transcript of Results*).
- Students who have previously deferred examinations must complete and submit this form as above. There is no charge for deferred examinations.
- If you are repeating Continuous Assessment ONLY as an external repeat student, you should complete this form and submit it as above. You should also contact your School Office for details of the CA.
- If you have previously registered with the Disability Officer and require additional supports for any of the examinations listed below, please email [examinations@it-tallaght.ie](mailto:examinations@it-tallaght.ie) with the details.

## **Repeat Examination Charge:**

- A charge of €100.00 applies for all students who register to repeat on or before the closing date.
- A charge of €250.00 applies for any student who registers to repeat after the closing date.

Student ID number

Fulltime

☐

Part-time

☐

Name (PRINT BLOCK)

Programme Code:

Year/Stage:

Academic Year: (e.g. 2016/2017)

	Module Title	Subject Code (As is appears on Transcript of Results)	CRN No (For Office Use Only)		Module Title	Subject Code (As is appears on Transcript of Results)	CRN No (For Office Use Only)
1.				7.			
2.				8.			
3.				9.			
4.				10.			
5.				11.			
6.				12.			

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

## **For Office Use Only**

Date rec'd: \_\_\_\_\_

Banner updated: \_\_\_\_\_

Exam Charge Applied: \_\_\_\_\_

Signed: \_\_\_\_\_