

INSTITUTE OF TECHNOLOGY TALLAGHT

CHILDCARE ASSISTANCE APPLICATION FORM 2017/2018

Purpose and financial support

- The purpose of the Childcare Assistance Fund is to provide a subsidy to registered full time students towards the cost of child care.
- The Institute will provide limited financial support to registered full time undergraduate and postgraduate students.
- Funding is limited and applications can only be considered when funding is available.
- Funding is not available to students paying international fees, apprentices, incoming students on Erasmus programmes, visiting students, postgraduate (paid) research students or part-time students.
- Applications will be considered taking a number of criteria into consideration including receipt of childcare funding from the Government, other income and living expenses. (see page 2)

Financial Support

- The amount of funding available will depend on the number of eligible applicants that apply by the application deadline of 29th September 2017.
- IT Tallaght will only provide funding for children who are availing of childcare with a crèche or child minder registered with the Dept. of Child & Youth Affairs
- The subsidy is ex-gratia and may be revoked at any time.
- The subsidy is subject to satisfactory attendance at classes and the student must be in good financial standing with the Institute.

Process

- Application form is available at <http://www.it-tallaght.ie/childcare>
- Closing date for receipt of applications is 5pm on Friday 29th September 2017 (note the closing date will be sooner if the fund is exhausted)
- Completed application forms to be submitted to Isabelle Delaney Jones, Students' Union Deputy President and Welfare Officer with original birth certificate for each child and evidence of receipt of child welfare benefits from Department of Social Protection.
- The Institute's Childcare Subsidy Committee will assess each application and a decision will be made on whether a student qualifies for the Childcare Assistance Fund.
- In making its decision the Childcare Subsidy Committee reserves the rights to verify data submitted by the applicant.
- The committee may require a meeting with the applicant to clarify aspects of the application.
- The applicant will be notified by email of the result of their application.

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- The Childcare Assistance Fund is administered by the CAF Committee

- Members of the CAF Committee:

- Academic Administration and Students Affairs Manager: Teresa.ward@it-tallaght.ie
 - SU Deputy President Welfare Officer Isabelle Delaney Jones: suwelfare@it-tallaght.ie

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Application Form for Fulltime Students Seeking Support with Childcare Costs

Application Closing Date: 5pm on Friday 29th September 2017

1. Personal Details:

Name		Mobile	
Address		Email	
		Student Number	

2. Child's Details

(Evidence of electronic funds receipt of children's allowance and copy of child's original birth certificate required)

Name	Age	Date of Birth of Child

3. Household Income:

Are you in receipt of

	Yes/No	Amount per week
Maintenance Subsidy		
Top-up Subsidy		
Back to education allowance		
Disability allowance/benefit		
One parent family payment		
Rent allowance		
Medical Card		
Financial support from Home/Parents		
	Yes/No	Amount per week
Have you any other source of Income		
If source of Income is part-time job, please state number of hours per week		
Do you receive financial support from other schemes in the institute (e.g. scholarship)?		
Student Assistance fund		
Disability Fund		
Emergency student welfare Fund		
Were you in receipt of Childcare Assistance fund from the institute last academic year?		

4. Expenditure

Please list your weekly/monthly expenditure e.g. Rent/Mortgage/Utilities (excluding childcare)

Expenditure	Amount per week	Amount per month

I certify that I am a registered full time student at the Institute of Technology Tallaght and that the information supplied on this application form is true and accurate. I hereby apply for financial support from the CS Committee.

Data Protection

In accordance with the Data Protection Acts 1988 and 2003, the Institute requires your consent to take and use your personal data and your child's personal data for the purposes of this application. This data will be used by the institute for the purpose of processing this application and the Institute providing the relevant financial support (if this application is successful).

In compliance with the Data Protection acts 1988 and 2003, the Institute will: (a) store this data securely; and (b) not unlawfully disclose this data to any other person.

This consent will continue until your child stops using the crèche facilities at the end of the academic year 2017/2018 (if your application is successful) and the data is no longer required by the institute.

Please sign and date this form if you agree to the above.

Signed

Name

Date

FOR OFFICE USE ONLY			
<input type="checkbox"/>	Application	Date of Application:	Signature 1:
<input type="checkbox"/>	Documents	Date Approved:	Signature 2: